



SARDAR VALLABHBHAI NATIONAL INSTITUTE OF TECHNOLOGY, SURAT

MINUTES

Minutes of the Seventy Fourth (74th) meeting of the Board of Governors of the SVNIT, Surat held on Thursday, the 29th August 2024 at 4:00 PM through Hybrid mode (Online and Offline) at SVNIT Surat. The following members were present:

1. **Prof. Bhim Singh** : Chairman (Online)
SERB National Science Chair & Emeritus
Professor, IIT Delhi
2. **Prof. Anupam Shukla** : Member
Director, SVNIT, Surat
3. **Mrs. Veena Dunga** : Member (Online)
Deputy Secretary (NITs)
Ministry of Education,
Shastri Bhavan, New Delhi 110115
Representative of:
Joint Secretary, Department of Higher
Education, Ministry of Education, New
Delhi
4. **Shri Harihara Sundaram S** : Member (Online)
Under Secretary, Finance (IFD)
Ministry of Education,
Shastri Bhavan, New Delhi 110115
Representative of:
Joint Secretary & Financial Advisor,
Ministry of Education, GOI, New Delhi
5. **Shri Rajiv Gandhi** : Member (Online)
CEO & Managing Director, Hester
Biosciences Ltd., Ahmedabad
6. **Professor Chinmay Ghoroj** : Member (online)
Professor, Chemical Engg. Deptt.
IIT Gandhinagar
7. **Prof. Keyur P. Desai** : Member
Professor, Deptt of Mechanical
Engineering, SVNIT, Surat.
8. **Dr. Shweta N. Shah** : Member
Associate Professor, Deptt. of Electronics
Engineering, SVNIT, Surat
9. **Dr. Pramod Mathur** : Secretary
Registrar, SVNIT, Surat

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At the outset, the Director welcomed the Hon'ble Chairman, BoG and the members present and thanked them for sparing their valuable time for this meeting. The Board congratulated the Chairman, BoG, Professor Bhim Singh for receiving the award of "Rashtriya Vigyan Purskar- Vigyan Shri" from the Hon'ble President of India on 23.08.2024 and selection for Distinguished Alumnus Award from IIT Rookee for the year 2023. It was also informed that Prof. Chinmay Ghoroi, Professor, Chemical Engineering Department, IIT Gandhinagar has been nominated as nominee from IIT Gandhinagar to the Board. The contributions of Prof. Amit Prasant, Professor, IIT Gandhinagar was acknowledged & appreciated. The Board was informed about the comments received from IFD on the Agenda items of this meeting. The leave of absence was noted for Shri Manaharbai Sanspara, Chairman, Euro India Fresh Food Ltd., Surat. After preliminary discussions, following agenda items were deliberated with the permission from Chair:

Item 74.01: To confirm minutes of the 73rd Board of Governors Meeting held on 22.05.2024.

Reso 74.01: It was informed to the members that no comments were received for the minutes of 73rd Board of Governors Meeting.

"Resolved to confirm the minutes of 73rd meeting of Board of Governors held on 22.05.2024."

Item 74.02: To note the action taken on the resolutions adopted by the Board of Governors in its 73rd meeting held on 22.05.2024.

Reso.74.02: *"Resolved to note the action taken on the resolutions adopted by the Board of Governors in its 73rd meeting held on 22.05.2024."*

Item 74.03: To note the recommendations of the 51st meeting of the Finance Committee to be held on 29.08.2024.

Reso 74.03: The members were briefed about the decisions taken in the Finance Committee meeting held on 29.08.2024. The members noted the same.

"Resolved to note the recommendations of the 51st meeting of the Finance Committee held on 29.08.2024."

Item 74.04: To approve the recommendations of the 51st meeting of the Finance Committee to be held on 29.08.2024

Reso 74.04: The following recommendations made by the 51st FC Meeting dated 29.08.2024 were approved.

Item 74.04.01: To consider for extension of ongoing contract with M/s. Oriental Integrated Facility Management Pvt. Ltd. for Manpower Services at SVNIT, Surat for One year (i.e. from 01-10-2024 to 30-09-2025) as per existing contract.

Reso.: 74.04.01: *"Resolved to approve extension of ongoing manpower contract with M/s. Oriental Integrated Facility Management Pvt. Ltd. for Manpower Services at SVNIT, Surat for One year (i.e. from 01-10-2024 to 30-09-2025) as per the existing contract at the estimated cost of Rs.5,02,96,295/-. No further extension will be allowed. The institute should take timely action for further award of the new contract."*

Item 74.04.02: To consider for sanction of Rs.1,96,47,614/- for Supply, Installation, Commissioning and Training of Re-Circulating Sediment Transport Flume and Related Accessories along with the basic accessories for Department of Civil Engineering from M/s. Finite Technologies, Ambala Cantt., Haryana from DST-FIST Grant and IRG of the institute.

Reso.: 74.04.02: *"Resolved to advise the Project Investigator & the Department Concerned to follow up with the funding agency (DST) for confirmation of extension of the project. The matter may be placed again after receipt of confirmation from the funding agency."*

Item 74.04.03: To consider for Payment of gratuity as per the Payment of gratuity Act 1972 and to grant PF to the Daily wagers of the Institute.

Reso.: 74.04.03: *"Resolved to defer the proposal and may be placed again in the subsequent meeting of FC/BoG."*

Item 74.04.04: To consider the proposal for termination of Existing Agency of Housekeeping Services - M/s Guruji Infrastructure Pvt. Ltd. and to empower the Director SVNIT, Surat to grant permission to take necessary action for inviting fresh bid through GeM for the Housekeeping Services work as per GFR-2017 and to



approve for placing the work order to the lowest bidder through GeM

Reso.74.04.04: *“Resolved to empower the Director of the institute to approve the termination of the work order of M/s Guruji Infrastructure Pvt. Ltd. after due process if required and for inviting fresh bids if required, through GeM for the housekeeping and sanitation services as per GFR-2017 provisions. The Director SVNIT Surat is empowered for placing the work order to the eligible lowest bidder selected after bidding process. While terminating the contract, appropriate action should be taken against the service provider for their failure to provide the adequate services as per the terms of Service Level Agreement.”*

Item 74.05: To consider and approve the recommendations of the Committee constituted to assess the performance of Group ‘B’ & ‘C’ employees for probation clearance and confirmation of services

Reso 74.05: The Board noted that, recommendations of the Committee constituted to assess the performance of the Group ‘B’ & ‘C’ employees for probation clearance and confirmation of services for those who joined the institute during March & August 2023. It was appraised that, for assessment for confirmation, the Committee has gone through the quarterly assessment report of the employees, medical verification report, character antecedent, vigilance clearance and the copy of Appointment orders and Joining Reports etc. Upon completion of probation period the Committee has recommended confirmation of service at SVNIT for the following:

Sr. No.	Name of the employee, Designation & Deptt	Date of Joining	Date of Confirmation
1	Shri Shirode Pawan Gajanan, Superintendent, Central Store & Purchase Section	11/04/2023	11/04/2024
2	Shri Rupendra Kumar Jangid, Senior Assistant, Accounts Section	23/05/2023	23/05/2024
3	Shri Patil Vivekanand Vishvasbhai, Senior Assistant, Dean (R&C)	20/06/2023	20/06/2024
4	Shri Aryan Raj, Technical Assistant, DoCE	22/06/2023	22/06/2024

Sr. No.	Name of the employee, Designation & Deptt	Date of Joining	Date of Confirmation
5	Shri Ronit Anilbhai Danej, Junior Engineer, Estate & Store Section	22/06/2023	22/06/2024
6	Shri Samrat Singh, SAS Assistant, Physical Education Section	13-04-2023 (A/N)	11-07-2024 (A/N)
7	Shri Salvi Vasudev Kiranbhai, Senior Technician, DoChE	20/06/2023	20/06/2024
8	Shri Satyam Kumar, Senior Technician, DoEE	20/06/2023	20/06/2024
9	Shri Kokare Shrihari Govind, Technician, Estate & Store Section	13/04/2023	13/04/2024
10	Ms. Ankita Roy, Technician, DoC	11/07/2023	11/07/2024
11	Mrs. Sweetyben Vishalkumar Patel, Office Attendant, Accounts Section	27/07/2023	27/07/2024
12	Shri Maisuria Rajeshbhai Ambubhai, Office Attendant, SVPB Guest House	27/07/2023	27/07/2024
13	Shri Jadav Ajitkumar Shivajibhai, Office Attendant, Establishment Section	27/07/2023	27/07/2024
14	Shri Sarvaiya Jaydeepkumar Ratilal, Office Attendant, Accounts Section	27/07/2023	27/07/2024
15	Mrs. Yesha Gaurav Surti, Office Attendant, DoECE	27/07/2023	27/07/2024
16	Shri Reshamwala Manojkumar Manharlal, Office Attendant, DoECE	27/07/2023	27/07/2024
17	Shri Jha Aaditya Sanjay, Office Attendant, Health Center	02/08/2023	02/08/2024
18	Shri Tanti Ravi Jerambhai, Office Attendant, Career Development Cell	08/08/2023	08/08/2024
19	Shri Narendra Kumhar, Office Attendant, DoEE	10/08/2023	10/08/2024

“Resolved to approve the recommendations of the Committee constituted to assess the performance of employees for confirmation who were appointed through Direct Recruitment. The confirmation of probation will be effective from the date as mentioned in the list.”

“Further resolved to confirm above resolution during the meeting itself so as to issue necessary orders by the institute.”

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Item 74.06: To approve conferment of the Degree & awards to the Bachelor of Technology, Master of Technology, Master of Science (Five years Integrated Programme) and Doctor of Philosophy for the Academic Year 2023-24.

Reso 74.06: The Board was briefed that, the 21st Convocation of the Institute is expected to schedule shortly. The exact date of convocation is yet to be decided. In terms of NIT Statutes under clause 8 (iii) the Senate in its 62nd Meeting recommended the list of degree recipients and medalists/ cash prize winners to the Board of Governors for conferment of the same. It was also informed that, total degrees are 1329. The date for conferment of degree, shall be the date of approval by the Board of Governors for conferment of degree. After deliberation it was;

“Resolved to approve the recommendations of the Senate for conferment of 1329 degrees to the B.Tech (817), M.Tech (266), 5 Years integrated M.Sc. (157) and PhD (89) of 2023-24 batch alongwith medals & Cash Prize winners to be conferred during 21st Convocation of the Institute.”

“Resolved further that, the date of conferment of above Degree/ Medal will be the date of BoG resolution, i.e. 29.08.2024. The original Degree Certificate(s) may be handed over to the desirous students with the signature of the Institute Authorities.”

“Further resolved that the cut off date for award of degrees in the 21st Convocation shall be 31st August 2024. Any addition in the above list may be included for award of degree with the approval of Chairman Senate. In such cases the date of conferment of degree shall be the date of approval of Chairman, BoG.”

Item 74.07: To consider and approve the proposal for Establishment of ‘AMRUT Funded Centres of Urban Planning for Capacity Building’ by the Ministry of Housing and Urban Development, Government of India for developing capacities in urban planning and to deliver certified training in these areas.

Reso 74.07: It was also informed that, the Urban Planning Section, Department of Civil Engineering, SVNIT, Surat has been recognised as ‘AMRUT Funded Centres of Urban Planning for Capacity Building’ by the Ministry of Housing and Urban Affairs (AMRUT Division), Govt. of India vide letter dated 06.06.2024. As per aforesaid letter dtd. 06.06.2024, the Institute is required to submit the following details to Ministry of Housing and Urban Affairs (AMRUT Division). The 62nd Meeting of Senate held on 06.08.2024 has recommended to the

Board for approval of the same. The above centre will be fully funded from the grant of the AMRUT 2.0 and grant of Rs.5.00 Crore per year will be sanctioned by the MoHUA, AMRUT Division for initial 2 years. No financial assistance is required from the Institute for establishment of above centre. After deliberation it was;

“Resolved to approve the proposal for Establishment of ‘AMRUT Funded Centres of Urban Planning for Capacity Building’ by the Ministry of Housing and Urban Development, Government of India for developing capacities in urban planning and to deliver certified training in these areas. The Centre will be funded by the MoHUA, AMRUT Division.”

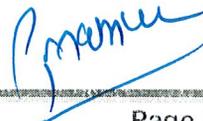
“Resolved further that for establishment of ‘AMRUT Funded Centres of Urban Planning for Capacity Building’ one of the Senior faculty from Department of Civil Engineering may be appointed as Centre In-Charge.”

Item 74.08: To consider and approve the proposal for Establishment of Centre for Tribal Technology Development.

Reso 74.08: It was informed to the Board that, the 62nd Senate meeting held on 06.08.2024 recommended the proposal of Department of Humanities and Social Sciences for Establishment of Centre for Tribal Technology Development at SVNIT Surat to support Tribal welfare. It will reflect SVNIT's acknowledgment of its socio-academic responsibility towards the surrounding tribal communities, who often face marginalization and limited opportunities. It will also align with the institute's mission to use its academic and technical resources for the betterment of society. It draws inspiration from the successful models of community development and technology integration implemented by other Institutes of National Importance, which have demonstrated significant positive impacts on rural and tribal populations. The proposed Centre will run with the existing resources and project funding from external agencies. After deliberation it was;

“Resolved to approve the proposal for Establishment of Centre for Tribal Technology Development at SVNIT, Surat.”

Item 74.09: To note the panel of Experts/Visitor's nominee for direct recruitment for the post of Assistant Professor Gr-I (Pay Level 12) and Assistant Professor Gr-II (Pay Level 10) to approve the recommendations of the Selection Committee meetings for faculty recruitment.



Reso 74.09: The Board was informed that the recruitment for the post of Assistant Professor Grade-I and Grade-II was held during July-August 2024. The approval from Chairman BoG was taken for the panel of Expert/Visitor's nominee to the Selection Committee. During discussion it was clarified that the vacancies and recruitment process was initiated only after approval of Reservation Roster for faculty cadre. After deliberation,

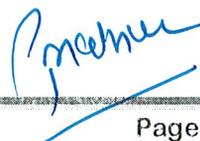
“Resolved to note the panel of Experts/Visitor’s nominee for direct recruitment for the post of Assistant Professor Gr-I (Pay Level 12) and Assistant Professor Gr-II (Pay Level 10).”

(A) To approve the recommendations of the Selection Committee meetings for the post of Assistant Professor Gr-I (Pay Level 12).

The Board noted the number of applications received, eligible candidates called for written test and Candidates appeared for personal interview for the post of Assistant Professor Gr-I (Pay Level 12) as given below;

Sr. No.	Department	No. of Application received (Hard Copy)	No. of candidates called for presentation / personal interview	No. of candidates present for presentation/ personal interview
1	Civil Engineering	09	02	02
2	Mechanical Engineering	22	10	09
3	Physics	12	05	05
4	Chemistry	29	04	04
5	Mathematics	12	04	04
6	Electrical Engineering	07	05	05
7	Electronics Engineering	09	02	02
8	Chemical Engineering	09	01	01
9	Computer Science & Engg	14	07	05
10	Artificial Intelligence	10	06	06

“Resolved to approve the recommendations of Selection Committee meetings and to issue order to the selected candidates for appointment to the post of Assistant Professor Grade-I (Pay Level 12). The selected candidates will be on probation for a period of one year. The pay fixation/ pay protection will be as per the Government of India norms. For internal selected candidates, the category will remain same as of his/her previous employment at this institute.” The List of selected candidates is given below:



Sl. No.	Department	Name	Internal/ External	Remarks
1	Civil Engineering	Vishisht Bhaiya	Internal	SVNITS13150
2	Mechanical Engineering	Naresh Yarramsetty	Internal	SVNITS13139
3	Mechanical Engineering	Amit Kumar	Internal	SVNITS13162
4	Mechanical Engineering	Mulay Amrut Shrikant	Internal	SVNITS13425
5	Mechanical Engineering	Rajesh Choudhary	Internal	SVNITS13417
6	Physics	Shail Pandey (Shail Kumari)	Internal	SVNITS13322
7	Chemistry	Togati Naveen	Internal	SVNITS13172
8	Electrical Engineering	Kunisetti V Praveen Kumar	Internal	SVNITS13760
9	Electrical Engineering	Gor Chandaniben Pankajkumar	Internal	SVNITS13785
10	Electrical Engineering	Aeidapu Mahesh	Internal	SVNITS13169
11	Electrical Engineering	Jammala Venkataramanaiah	Internal	SVNITS13860
12	Computer Science & Engineering	Parmar Keyur Jivanlal	Internal	SVNITS13844

No candidate was found suitable in the following departments:

- Department of Mathematics
- Department of Electronics Engineering
- Department of Chemical Engineering
- Department of Artificial Intelligence

(B) To approve the recommendations of the Selection Committee meetings for the post of Assistant Professor Gr-II (Pay Level 10).

The Board noted the number of applications received, eligible candidates called for written test and Candidates appeared for personal interview for the post of Assistant Professor Gr-II (Pay Level 10) as given below;

Sr. No.	Department	No. of Application received (Hard Copy)	No. of candidates called for written test	No. of candidates present for written test	No. of candidates shortlisted for teaching demo & personal interview
1	Artificial Intelligence	69	61	32	25
2	Computer Science & Engineering	85	81	45	34

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“Resolved to approve the recommendations of Selection Committee meetings and to issue order to the selected candidates for appointment to the post of Assistant Professor Grade-II (Pay Level 10). The appointment shall be purely on contract basis for a period of three years which may be extended further two years (1+1) subject to satisfactory performance of the candidate.” The List of selected candidates is given below:

Department of Artificial Intelligence

Sl. No.	Name	Selection Category	Remarks
1	Rohit Kumar	UR	SVNITS14138
2	Pruthwik Mishra	UR	SVNITS14108

Department of Computer Science & Engineering

Sl. No.	Name	Selection Category	Remarks
1	None Found Suitable		

“Resolved, that new entrants be appointed subject to medical examination of candidates, verification of character and antecedents, Police Verification, Degree & Caste certificate etc.”

“Resolved further that all the new entrants shall be covered under the New Pension Scheme as per directions/rules.”

“Resolved, further that all other allowances including medical facilities as admissible to the Institute Employees shall be admissible as per rules.”

“The Board further resolved to confirm above resolution during the meeting itself so as to issue necessary appointment letters/ upgradation orders for all selected candidates (pay level 10 & 12) by the institute.”

Item 74. 10: Noting Items for consideration of Board of Governors

- 74.10.1 Abroad visit of faculty of the Institute
- 74.10.2 Resignation of Employees
- 74.10.3 Appointment/ Extension of Deans/ HODs.

- 74.10.4 Introduction of Group Personal Accident Insurance Policy for the Employees and Daily wagers of the institute and Workmen's Compensation Insurance Policy for the Daily Wagers of the Institute for one year from M/s. The Oriental Insurance Co. Ltd..
- 74.10.5 Memorandum of Understanding signed between SVNIT, Surat and Department of Higher Education, Ministry of Education (MoE), Govt. of India for the year 2024-25.
- 74.10.6 Renewal of Lease deed with State Bank of India for use of office premises at SVNIT Campus.

Reso.74.10: The Board noted the item no 74.10.1, 74.10.2, 74.10.3, 74.10.5 & 74.10.6. For item no 74.10.4 it was clarified that the Group Personal Accidental Insurance Policy is for welfare of the institute daily wagers, regular employees (teaching and non-teaching) and covers compensation upto 72 times of monthly salary for regular employees and Rs. 10.00 lakhs for all other workmen (daily wager). The break up of the insurance policy is given below:

Particulars	Total No. of Life covered	Total Sum Insured (In Rs.)
Group Personal Accident Insurance Policy (Workmen) (Rs. 10.00 lakh in case of accidental death)	143	14,30,00,000/-
Group Personal Accident Insurance Policy (Employee) (72 times in case of accidental death)	390	5,04,68,78,520/-
Workmen's Compensation Insurance Policy (WC)	143	3,63,24,000/-

"Noted."

A.O.B.

Item 74.11.1: To consider and approve the constitution of External Peer Review Committee for Academic Audit for all the U.G and P.G. Programs of the Institute.

Reso.74.11.1 : It was informed that, The Ministry of Education (earlier MHRD), Govt. of India vide letter F No. 35-3/2018-TS.III dated 2nd January, 2019, directed to all the NITs and IEST, Shibpur for External Peer Review, wherein it has been mentioned that, as per the recommendations of the KaKodkar Committee and accepted by the Council in its 7th meeting dated October 18, 20213, there has to be external review of NITs and IEST, Shibpur. It has also been mentioned in the aforesaid letter that, a minor review once in 3 years and a

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comprehensive review once in 6 years respectively to be carried out with all the Institutes. the approved composition of the committee is comprised of two reputed persons from the academia, two experts from the industry, one eminent citizen and one NIT Alumni. The Committee will be set up by the BoGs of NITs/ IEST with the approval of the Standing Committee of Council and the term of the committee members would be 9 years with a 3rd of its members retiring every 3 years. It was proposed that till completion of External Peer Review by the constituted committee, the institute may carry out the academic audit for all UG and PG programmes of various departments through a committee to be constituted by the Chairman BoG.

After deliberation it was;

“Resolved to empower the Chairman, Board of Governors to approve the names of members for External Peer Review committee comprise of two reputed persons from the academia, two experts from the industry, one eminent citizen and one NIT Alumni. The proposed names may be forwarded to the Ministry of Education for obtaining the approval of the Standing Committee of the NIT Council.”

“Resolved further that, till the completion of External Peer Review by the constituted committee, the institute should carry out the academic audit for all UG and PG programmes of various departments. The Chairman BoG is empowered to approve the constitution of committees for Academic Audit of various programmes offered by the different departments. The report of the committee shall be placed before Senate/ Board for consideration of the same.”

Item 74.11.2: To consider the request received from Prof. Prem Lal Patel, Professor (HAG), Department of Civil Engineering on deputation to VNIT, Nagpur as Director for Retention of Accommodation for five years.

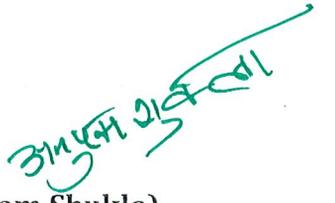
Reso 74.11.2: The Board noted that, Prof. Prem Lal Patel, Professor (HAG), Department of Civil Engineering has joined VNIT, Nagpur as Director on deputation for a period of five years who was relieved on 16.05.2024. He has requested for Retention of Accommodation at SVNIT Surat during his deputation period at VNIT Nagpur as he has been provided fully furnished accommodation at VNIT Campus. The SVNIT, Surat is following the guidelines issued and amended from time to time by Directorate of Estate, Ministry of Urban Development, Government of India for allotment of quarters. The institute has no written

policy for permitting the employees to retain the staff accommodation at SVNIT Surat during the period of deputation. After deliberation it was;

“Resolved to constitute a Committee to propose the norms for retention of the quarter during appointment to the Statutory Tenure Position of the Government of India. The recommendation of the Committee may be placed before the Board for final decision in the matter.”

The meeting ended with vote of thanks to the Chair.


(Dr. Pramod Mathur)
REGISTRAR &
SECRETARY, BOG's
SVNIT, SURAT


(Prof. Anupam Shukla)
DIRECTOR &
MEMBER, BOG's
SVNIT, SURAT

की पुष्टि
CONFIRMED



अध्यक्ष / CHAIRMAN
नियामक मंडल
BOARD OF GOVERNORS
स. व. रा. प्रौ. सं. सुरत.
SVNIT SURAT